



501 NW 21st Street Oklahoma City, Oklahoma 73103 Phone: (405)-587-7100 Fax: (405)-587-7105

APPLICATION FOR ADMISSION



2017-2018 SCHOOL YEAR





About Wilson Arts Integration Elementary School

501 NW 21st Street
Oklahoma City, OK 73103
(405) 587-7100

Susan Armstrong,
Principal

Wilson Arts Integration School began in the fall of 1998 as the first Arts Integration School in the Oklahoma City Public School District. Wilson first opened in the fall of 1919 and has served the children of the Heritage Hills, East Heritage Hills and Mesta Park Neighborhoods for many years. From the beginning, Wilson has been involved in the arts, which is evidenced by two Depression Era murals in the building.

The program of study at Wilson centers around the Oklahoma College, Career, & Citizenship (C3) Standards with a focus on transition to the Common Core State Standards. Our curriculum is unique in that classroom teachers integrate the arts into their lessons. Wilson's teachers have been trained by Arts Integration Specialists provided through our partnership with the Kennedy Center of Performing Arts in Washington, DC and our local Arts Partner, BLAC, Incorporated. This training allows teachers to design lessons that allow our students to demonstrate their understanding of core content through an art form; be it the dramatization of a particular skill/story, the creation of a piece of visual art, or the utilization of music. These dynamic lessons meet Learning Goals in both the Art and Core Curriculum in order to meet the needs of students with diverse learning styles.

In addition to the work of the regular classroom teachers, Wilson's learning environment is enhanced by the addition of Art Specialists in Vocal Music, Visual Art, Dance, and Instrumental Music. Art Specialists are involved in teaching their particular disciplines while integrating core academic skills. So, not only are the arts integrated into the regular classroom, but academic skills are taught and reinforced in the Art Specialists' lessons. In addition, students in grades four and five are allowed to explore their particular talents in Honors classes; extra classes in art, choir, strings, and drama that are offered each week with the intent of strengthening the creative and academic skills of our students.

The Wilson PTA is very active/supportive and sponsors many events throughout the year. Fundraisers and Bingo nights are regular annual events. Wilson also enjoys the support of Wilson Arts, Inc, Blac Inc, and neighborhood organizations; these organizations have been responsible for raising money to complement the Oklahoma City MAPS for Kids project. These projects provide adequate learning spaces for our special programs and classes. The school also enjoys the involvement of a major school/business partnership with Sonic Drive-In. Sonic Industries, Inc. and many other volunteers provide tutors for our students along with monies and materials to support the school.

Wilson Arts Integration Elementary School strives to meet the needs of all students through the arts and is an example of what can happen when all stakeholders (parents, students, staff, and community) come together for their neighborhood school.



More About Wilson Arts Integration Elementary School

MISSION

The mission of Wilson Elementary, an Arts Integration School, is to further students' learning through the arts while promoting creative thinking, problem solving, and responsible citizenship.

MOTTO

Nurturing our quest for knowledge through the arts.

AT WILSON ARTS INTEGRATION ELEMENTARY:

- ✓ The arts are integrated into all classroom learning goals, the Oklahoma C3 Standards, and the Common Core State Standards.
- ✓ The arts are used as a teaching tool for academic achievement.
- ✓ The school is a partner with the Kennedy Center, Partners in Education Program, BLAC, Inc., Wilson Arts, Inc. and Sonic Industries, Inc.
- ✓ The school utilizes art specialists for instruction in the arts and as collaborators with the classroom teachers for arts integration.

AN EDUCATION IN THE ARTS :

- ✓ Improves critical thinking, problem posing, problem-solving and decision-making.
- ✓ Strengthens communication skills, interpretation and understanding of complex symbols.
- ✓ Fosters higher-order thinking skills or analysis, synthesis and evaluation.
- ✓ Addresses multiple intelligences and fosters different ways of learning.
- ✓ Develops imagination, creativity and judgment.
- ✓ Provides academic rigor and enhances school climate.
- ✓ Builds students' understanding of the importance of the arts in improving the quality of life.



Application Information Required:

1. General Information Form
2. Parent/Guardian Acknowledgment Statement
3. Student/Parent Information
4. Portfolio of student's work containing:
 - a. Three examples of class work (no bigger than 8.5x11)
 - b. An example of art work (no bigger than 8.5x11)
5. If student has been previously enrolled in school, please include the following:
 - a. Current copy of the Report to Parents (Report Card) or Conference Highlights (OKCPS PreK).
 - b. Copy of the most current standardized test scores or State of Oklahoma assessments (if available).
 - c. Two (2) confidential teacher recommendations (see attached).
6. Transfer Forms (T2 on Page 11 herein for those who reside within the OKCPS Attendance Boundaries OR Page 12-13 for those who would normally attend a District other than OKCPS). Forms also available at: <http://bit.ly/1BIawjR>

Applications that do not meet the above criteria will not be considered. Please take care to read and follow all directions carefully.

Completed application is due to the school by May 29, 2017. All applicants will be placed on a waiting list until the completion of neighborhood enrollment in July—this will help prevent overcrowded classrooms and undue strain on precious resources. If space is available, students will be pulled from the wait list based on a first-come; first-served basis – determined upon application receipt date. **Students must be enrolled in their home-school/other schooling option to be considered for transfer.**

Please note that Confidential Teacher Recommendations will become part of the school record, and not returned to the applicant.

It must be remembered that space is limited. Transfer students will be accepted only if space is available and if requirements are met. The wait-list will be maintained throughout the first semester.



General Information

Student's Name _____

Parent's Name _____

Mailing Address: _____

Zip Code

Home Phone: _____ Cell Phone: _____

Work Phone: _____ E-Mail Address: _____

Gender of Applicant: M F Birthdate of Applicant: _____

Grade level for which enrollment is sought: _____

Assigned school from which transfer is sought: _____

DEADLINE DATE (Completed Application Due To School): May 29, 2017.

Return application to: Susan Marshall-Armstrong, Principal
Wilson Elementary
501 NW 21st Street
Oklahoma City, Oklahoma 73103



Parent/Guardian Acknowledgment Statement

Parents/Guardian of students accepted into Wilson must support and agree to the following policy statements:

1. Affirmation of the Mission Statement:

The mission of Wilson Elementary, an Arts Integration School, is to further students' learning through the arts while promoting creative thinking, problem solving, and responsible citizenship.

The undersigned agrees to support the Principal and Faculty in pursuing this mission.

2. Commitment of Involvement: The undersigned acknowledges and affirms parental involvement in a child's education is of primary importance. The role of parents/guardians is to reinforce and assist the teacher in academic learning in the classroom as well as in the home. The undersigned agrees to demonstrate this involvement by becoming an active member of the Wilson PTA. Additionally, in support of this Commitment of Involvement, the undersigned agrees to try to volunteer at the school for a minimum of 20 hours during the academic year.

3. Promptness, Attendance, and Uniform Dress Code: Wilson Arts Integration School begins the school day at 8:00 a.m. and dismisses at 3:00 p.m. Attending and being on time every day is very important. The undersigned pledges to support promptness/attendance and the published uniform dress code. Failure to maintain satisfactory attendance may result in revocation of the transfer.

4. Discipline and Academic Work: The undersigned acknowledges that the applicant will follow Wilson Elementary Discipline Expectations and those laid out in the OKCPS Student Code of Conduct. Each child is responsible for her/his behavior and adhering to the published rules is mandatory. Failure to do so will result in revocation of the transfer. Additionally, my child and I are committed to academic work; homework, daily class assignments, and maintaining grades that are passing are a requirement for each student.

5. Parent/Guardian Acknowledgment for the Transfer Application: I hereby grant permission for my child to apply to and, if accepted, attend Wilson Arts Integration Elementary School. I understand that all recommendations and test results will be maintained in confidence by all members of the Wilson Selection Committee and that this application will not be returned to the student or parents. It will become the sole property of Wilson Arts Integration Elementary School. I understand that enrollment consideration is on a space availability basis only. The application deadline is May 29, 2017. Parents will be notified of their child's admission status, in writing after August 30, 2017.

6. I acknowledge that failure to comply with the above criteria will be grounds for the application, transfer status, and placement at Wilson to be revoked.

I have read the above and agree.

Signature of Parent or Guardian

Date



CONFIDENTIAL TEACHER RECOMMENDATION

Inside Box To Be Completed By Applicant:

Recommending Teacher's Name: _____

Applicant's Name _____ **Current Grade** _____

-----**BELOW THIS LINE COMPLETED BY RECOMMENDING TEACHER**-----

To the Teacher: We value your professional opinion in helping us determine the suitability of this student for our school and program. All information you provide will be held confidential. Thank you for your time in completing this evaluation. Please check appropriate ratings.

		Unable To Observe 0	Below Average 1	Average 2	Outstanding 3	Truly Exceptional 4
ACADEMICS	Academic Potential					
	Academic Achievement					
	Attendance/Interest in School/Learning					
SOCIAL SKILLS	Ability to work with others					
	Conduct					
	Self-control					
*ARTISTIC QUALITIES	Artistic Ability/Skills					
	Artistic Interest/Desire to Explore					
	Creative/Diverse Thinking Skills					

*Arts include Visual Art, Music, Drama, Dance and Creative Writing

Comments:

Teacher's Signature _____ School _____ Date: _____

Please mail this recommendation to: Susan Marshall-Armstrong, Principal

DO NOT RETURN TO APPLICANT

Wilson Elementary
501 NW 21st Street
Oklahoma City, Oklahoma 73103

Or e-mail to: smarshall-armstron@okcps.org

Or fax to: (405) 587-7105



CONFIDENTIAL TEACHER RECOMMENDATION

Inside Box To Be Completed By Applicant:

Recommending Teacher's Name: _____

Applicant's Name _____ **Current Grade** _____

-----**BELOW THIS LINE COMPLETED BY RECOMMENDING TEACHER**-----

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ACADEMICS	Academic Potential					
	Academic Achievement					
	Attendance/Interest in School/Learning					
SOCIAL SKILLS	Ability to work with others					
	Conduct					
	Self-control					
*ARTISTIC QUALITIES	Artistic Ability/Skills					
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*Arts include Visual Art, Music, Drama, Dance and Creative Writing

Comments:

Teacher's Signature _____ School _____ Date: _____

Please mail this recommendation to: Susan Marshall-Armstrong, Principal

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Oklahoma City Public Schools

Student Transfer Process

1. All parents or guardians of OKCPS resident and non-resident students seeking transfer to an OKCPS school first visit the school they would like for their students to attend and submit the District Transfer Application. If space is available at the school and reviews of students' current school attendance and discipline histories are satisfactory, principals sign forms to approve the transfers.

2. If Student is:

a. OKCPS District Resident - When principal signs form, transfer is completed. No additional actions are required. Transfer application is filed in student's cumulative folder.

b. Resident of a District Other than OKCPS - Parent takes form signed by the principal to Student Services at 900 N. Klein and completes the State of Oklahoma Transfer Form. The request is entered into the Oklahoma Statewide Student Information System and parent is provided with a transfer number to take back to the school. There are two types of transfers for non-resident students:

Emergency Transfers - Once parents submit emergency transfer applications to attend current or following school year, the students' resident districts have 10 days to approve or deny the transfer. Emergency transfers are valid for only the current school year.

Open Transfers - Applications for the upcoming school year are accepted from January 2 to May 31 and are valid for successive years.

***Please Note** - Teacher allocations are provided to principals for a new school year in late spring or summer and vary from year to year. Allocations are based on considerations such as projected enrollments from within individual school attendance boundaries and anticipated District funds. Notification of acceptance of new transfer students may be delayed until after the first days or weeks of a new school year. Transfer cancellation policies are noted at the bottom of this page.

ADDITIONAL NOTES ABOUT TRANSFERS

- Transfer students' placement decisions in OKCPS schools are made on a first-come, first-served basis with resident students given first priority over non-resident students.
- Applicants for charter, enterprise, or specialty schools complete the district transfer form as part of the enrollment process. Once students have been invited to enroll, parents submit this form signed by the principal to Student Services Office at Administration Building. The District generally approves transfer requests signed by school principals.
- Students remain actively enrolled in their resident or current school until official approval of transfer.
- Applying for a transfer will not stop truancy procedures from being pursued.
- Individual students are only eligible for one transfer per year.
- Parents or legal guardians are responsible for transfer students' transportation to and from school.
- Students may not be accepted or denied on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation, genetic information, alienage, veteran, parental, family and marital status, gender, income level, disabling condition, proficiency in the English language, or measure of achievement, aptitude, or athletic ability.

TRANSFER CANCELLATION POLICIES

- If the District determines a site or program requested is unavailable, due to redistricting, rezoning, or otherwise, a previously approved or currently pending transfer may be cancelled and the District will not be obligated to honor the transfer at another District site. Student immediately returns to the resident schools.
- Other than previous reasons listed, a principal may not cancel an approved transfer during the school year; however, the principal may cancel the transfer for the following year by providing written notice including the reason for the cancellation to parents or guardians and Student Services by May 1st.
- When a student transfers into the District and later changes residence, the student may attend the transfer school for the remainder of the school year, unless the parent decides to enroll student in the new resident school.
- If the District discovers a transfer application was falsified, the transfer will be cancelled and student will be withdrawn and directed to enroll in the school assigned according to the home address. Requests for transfer to another District site will not be accepted. Schools provide written notification to Student Services whenever a transfer has been cancelled.
- Parents or legal guardians may cancel an approved transfer at any time to immediately return to their resident school by providing written notification to the Principal and Student Services.

Oklahoma City Public Schools

DISTRICT TRANSFER APPLICATION

Student Information

Last		First		Middle		Date of Birth	
Address				Phone Number			
City, State, Zip Code			Current Grade		School District of Residence		
Requesting Transfer for (choose one):							
<input type="checkbox"/> From one OKCPS school to another				<input type="checkbox"/> From outside OKCPS for this school year			
				<input type="checkbox"/> From outside OKCPS for next school year			
This student has an IEP and receives Special Services: <input type="checkbox"/> Yes <input type="checkbox"/> No							
We are requesting this transfer because:							

Parent Information

First		Last		email address	
As the parent or legal guardian, I have read and understand the transfer process on page 1 of this document regarding approvals, denials, and cancellations.					
<ul style="list-style-type: none">● I have answered these questions fully and truthfully and understand falsifying information will result immediate withdrawal from the transfer school and my child's return to resident school.● If I withdraw this application after approval, I will notify the Principal and Student Services of this transfer cancellation.● If requested, I will provide copy of the student's enrollment, attendance, and discipline history from the student's current school.					
Parent Signature				Date	

School Principal - verifies information and approves/denies transfer

Y	N	Student is actively enrolled in _____ school.	
Y	N	Student is in good standing with attendance.	
Y	N	Student is in good standing with behavior.	
Y	N	Student is currently suspended and is seeking a transfer to an OKCPS specialty, enterprise, or charter school.	
Y	N	Student has voluntarily withdrawn for acts of violence or reckless disregard for others, and is seeking a transfer to an _____	
Y	N	Student has an IEP. If Yes, Special Services Director signature required for approval. Attach a copy of IEP and forward to Special Services	
Special Services Director Signature		Date	
This request for transfer has been: <input type="checkbox"/> Approved <input type="checkbox"/> Denied			
Principal Printed Name		Principal Signature	Date



Parent's Application for a Student Open Transfer for School Year 20__/20__

ONLY for those who are NOT within OKCPS attendance boundaries.

Instructions:

- No later than May 31st of the school year preceding the year the transfer is desired, parent/guardian may file an Open Transfer application to the Receiving District.
No later than May 31st of the same year, the Receiving District must notify the resident district that a transfer application has been filed, and notification is via the Receiving District entering applications in the Wave online no later than May 31.
No later than July 15th the Receiving District's board of education shall approve or deny Open Transfer applications, verified by entering the decision in the Wave online, and must notify the parent/guardian of their transfer decision.
No later than August 1st a parent/guardian who was notified of an approved Open transfer shall provide written notice to the Receiving District that their child/student will be enrolling in the receiving district. [70 O.S. § 8-103] [OAC 210:10-1-18 (d) (4)]

Receiving District (transfer to)
County Name
District Name
School Site Requested
Sending/Resident District (transfer from)
County Name
District Name
School Site
Check here if child is currently Home Schooled.

Student Information

First Middle Last Birth Date
Grade Level in Transfer Year IEP* (Yes/No) Date for IEP Meeting

*Receiving District: If above answer is "yes" that child is currently on an Individual Education Program (IEP) a representative from both districts must be present for an IEP meeting to discuss the student's IEP needs. Applicable records must be submitted from the student's last school to the Receiving District, and shall be maintained by both districts in accordance with federal and state laws. An "IEP Service Agreement" does not constitute a transfer under the Education Open Transfer Act and should not be formalized by using this form.

PARENT/LEGAL GUARDIAN MUST COMPLETE AND SIGN:

First and Last Name Email (optional)
Street Address City Zip Code
Home Phone (Area Code) Alternate Phone (Area Code)

- 1. Does the child names on this Parent application for Transfer have a multiple-birth sibling (twin, triplet, etc) already attending this same receiving district on an Open transfer previously approved?
2. Is this parent/legal guardian who is requesting this open transfer a TEACHER employed by this Receiving District (70O.S. 1-113)?
3. Is this parent/legal guardian requesting this open transfer specifically to a receiving district that provides a SPECIALIZED DEAF EDUCATION PROGRAM?
4. Is this parent/legal guardian requesting this open transfer a member of the active uniformed military services of the United States and on Full-time active duty status or active duty orders?

An Open Transfer may occur outside of statutory time frame with documentation provided when above questions 1, 2 or 3 are "Yes."

Pursuant to the provisions of the statutes of the state of Oklahoma, and the rules and regulations of the State Board of Education, application is hereby made to permit the child listed on this form to transfer from their resident Sending District to the Receiving District as indicated on this form. The parent/guardian applicant verifies by their signature (below) that he/she is the custodial parent or legal guardian of the child/children listed above and hereby acknowledges that if this transfer application is approved, the parent/guardian shall be bound by the Compulsory School Attendance Laws of Oklahoma rules and all regulations of the Receiving District named on this transfer application.

SIGNATURE of the Parent/Guardian Date
Received by district on The Receiving District decision must be no later than July 15.

Approve Deny Cancel Receiving District Superintendent's Use Only Signature Date